

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 26 FEBRUARY 2020 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Ken Sawyers (KS) Chris Small (CS)

In Attendance: City of York Ward Cllrs Paul Doughty (PD) and Tony Fisher (TF)
Fiona Hill (FH) – Parish Clerk

Public Present: 0

20/130 To accept apologies for absence: Parish Councillor Roger Wood (RW)

20/131 To record declarations of interest in items on the agenda: None

20/132 To confirm the minutes of the Meeting held on Wednesday 29 January 2019:
These Minutes were approved

20/133 To discuss matters arising from previous minutes:
Highways England – had visited site, but were unsure what needed cutting back, so photos had been sent.
The Old Chapel – the owner would be written to again
Salt Bins – these still needed filling at the surgery and school
Holtby T-junction – FH would ask Tony Clarke, CYC to review this junction due to recent accident
Hopgrove Lane South – CS would meet with Russell Stone, CYC to discuss the untidy state of the area towards the bridge
Website – The parishioner who set up the website called in and gave some useful guidance to the Parish Clerk about updating the website.

20/134 To discuss long-standing matters:
1. Appearance of the parish e.g. grass cutting/litter –
The Hawthorn Tree would be planted when the weather improved
The new litter bin was in situ at Hopgrove Lane South
2. Yorkshire Marathon – NTR
3. City of York Local Plan – The second hearings would not be before Autumn
4. Strensall with Towthorpe PC Neighbourhood Plan – About to be submitted to CYC
5. Speeding – CYC would not provide additional speed repeater signs. Numerous speed reduction initiatives were discussed.

- 6. Hopgrove Lane South – Left Filter Lane – The Parish Council had written in support of this scheme.
- 7. Barr Lane – NTR
- 8. A64 proposed improvement schemes – NTR

20/135 To receive any matters raised by members of public:

As part of the Great British Spring Clean, the Parish Council arranged a litter pick on Mon30Mar20 at 6.00 p.m. Cllr Fisher would ask City of York Council to loan litter pickers and hi-viz tops.

20/136 To report and make relevant recommendations on new planning applications: None

20/137 To report planning decisions by City of York Council: None

20/138 To receive reports from representatives of following outside bodies:

- a. Footpaths – As they are very wet the paths have not been walked
- b. Foss (2008) Internal Drainage Board – DC attended a meeting yesterday, but nothing relevant to parish
- c. North Yorkshire Police – report was emailed
- d. Stockton Hall Hospital – the meeting on Monday was cancelled

20/139 To discuss the Stockton-on-the-Forest Play Area:

JC had conducted the inspections last month and DC would conduct the inspections next month. Playscheme had repaired the nest swing. The grass is still long.

20/140 To report any new correspondence received by the council:

- 1. Village Sign Repair
- Cllrs will look at the sign before the next meeting.

20/141 To receive matters raised by members: None

20/142 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

- 1. Bookkeeping records for the year ending 31Mar19 to date
FH circulated the bank reconciliation, along with an Income & Expenditure Report
- 2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR –
RDF conducted the Internal Controls and found everything in order
- 3. To approve the following invoices for payments

3.1	Parish Clerk	Salary	£281.81	101252
3.2	HMRC	PAYE	£422.40	101253
3.3	Playscheme	Nest Swing Repair	£346.80	101254

20/143 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a: 25Mar20, 29Apr20, 27May20, 24Jun20, 29Jul20, 26Aug20, 30Sep20, 28Oct20, 25Nov20, 16Dec20

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension scheme: Occupational

Employer pension scheme reference (EPSR): 1D81

Pension scheme registry number (PSR): 12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May1