

**STOCKTON-ON-THE-FOREST PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON WEDNESDAY 29 JANUARY 2020 AT 7.30PM**

**Councillors Present:** John Coldwell (JC) David Crossley (DC)  
Russell Dowson (RDM) Rosie Dunn (RDF)  
Ken Sawyers (KS) Chris Small (CS)  
Roger Wood (RW)

**In Attendance:** City of York Ward Cllrs Paul Doughty (PD) and Tony Fisher (TF)  
Fiona Hill (FH) – Parish Clerk

**Public Present:** 3

**20/116 To accept apologies for absence:** None

**20/117 To record declarations of interest in items on the agenda:** None

**20/118 To confirm the minutes of the Meeting held on Wednesday 18 December 2019:**  
These Minutes were approved

**20/119 To discuss matters arising from previous minutes:**

1. BT Phone Box

CYC had supported the Parish Councils request not to remove the phone box due to the poor mobile reception in the parish. BT had not advised their decision.

**20/120 To discuss long-standing matters:**

1. Appearance of the parish e.g. grass cutting/litter –

Highways England had “forwarded enquiry to relevant department” (Conifers obscuring the signs on North Lane).

Russell Stone, CYC had offered to meet a Cllr on site, so FH had forwarded the email to CS to arrange (neglected areas at Hopgrove Lane South and Stockton Lane).

FH would contact Nigel Adams via Twitter (Old Chaple)

FH had contacted Stonplan to order salt.

CS would conduct checks of all the village assets.

Cllrs would look at the T-junction signage on road from Holtby

Cllrs reported that many potholes had been done, but outstanding ones were reported to PD/TF

2. Yorkshire Marathon –

Heworth Without PC had written regarding the issues they experience. Cllrs discussed this and agreed a response as follows: “The Parish Council noted the content of your email and whilst it sympathises with the issues experienced by your parish, disruption within this parish is minimal”.

3. City of York Local Plan – Awaiting news on second hearings

4. Strensall with Towthorpe PC Neighbourhood Plan – NTR

5. Speeding –

RDF/RW had visited Sandy Lane to look at possible sites for additional speed repeater signs and the locations were forwarded to PD, so the request could be submitted to CYC. Cllrs noted the speed van had visited the parish a number of times.

6. Hopgrove Lane South – Left Filter Lane –

The CYC Feasibility Study had allowed this scheme to progress to budgeting, but had not received unanimous support, with one Ward Cllr objecting, so the Parish Council would write in support of this scheme.

7. Barr Lane – NTR

8. A64 proposed improvement schemes – NTR

**20/121 To receive any matters raised by members of public: None**

**20/122 To report and make relevant recommendations on new planning applications:**

**1. 19/02579/FUL – Erection of 1no. dwelling house @ Felindre House, Sandy Lane**

The Parish Council response would be “Neutral” on the planning portal with comments as follows:

- The drainage should be adequate/acceptable to neighbouring properties.
- The application should not contravene any planning laws/regulations

Proposed: KS, Seconded: KS, 6 votes in favour, 1 vote against (JC)

**20/123 To report planning decisions by City of York Council: None**

**20/124 To receive reports from representatives of following outside bodies:**

a. Footpaths – NTR

b. Foss (2008) Internal Drainage Board – DC attended a meeting 06Jan20

c. North Yorkshire Police – no report received

d. Stockton Hall Hospital – No meeting

**20/125 To discuss the Stockton-on-the-Forest Play Area:**

- CS had conducted the inspections last month and JC would conduct the inspections next month.

- Playscheme had arranged a meeting with DC regarding the nest swing

- The grass was long, but would not be cut until April, so Cllrs would monitor

- Goal net was deteriorating, so would be repaired with cable ties

**20/126 To report any new correspondence received by the council:**

**1. Village Sign Repair**

Cllrs would look at the sign before the next meeting

RDF had applied silicone to the school picture attached to the other village sign

Tony Fisher Environment Fund – Cllrs noted the content of the guidance and would think of schemes to use the money on.

**20/127 To receive matters raised by members: None**

**20/128 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**

1. Bookkeeping records for the year ending 31Mar19 to date  
FH circulated the bank reconciliation, along with an Income & Expenditure Report
  2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR – NTR
  3. To approve the following invoices for payments
- |     |              |        |         |        |
|-----|--------------|--------|---------|--------|
| 3.1 | Parish Clerk | Salary | £281.81 | 101250 |
|-----|--------------|--------|---------|--------|

**20/129 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a:** 26Feb20, 25Mar20, 29Apr20, 27May20, 24Jun20, 29Jul20, 26Aug20, 30Sep20, 28Oct20, 25Nov20, 16Dec20

The Pensions Regulator - Duties Checker	
Stockton-on-the-Forest Parish Council is an employer who has to provide a pension Their Staging Date is 01 January 2016 What you need to do and by when:	
1. Confirm who to contact - Done FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill	
2. Choose a pension scheme - Done The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: <a href="mailto:hello@ardentuk.com">hello@ardentuk.com</a>	
Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR):	1D81
Pension scheme registry number (PSR):	12005124
3. Work out who to put into a pension - Done The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.	
4. Write to your staff - Done Parish Clerk fully informed	
5. Declare your compliance - Done Confirmation letter received 20May1	