

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 29 JULY 2015 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Allan Piper (AP) Chris Small (CS)

In Attendance: Fiona Hill (FH) - Parish Clerk

Public Present: 1

16/40 To accept apologies for absence:

Parish Councillor Ken Sawyers (KS)
Ward Cllrs Helen Douglas (HD) and Paul Doughty (PD)

16/41 To record declarations of interest in items on the agenda:

6.2	DC	Prejudicial	Site Owner	Will leave meeting for this item
6.2	RD	Prejudicial	Family Member	Will leave meeting for this item
6.2	AP	Personal	Neighbour	Will leave meeting for this item

16/42 To confirm the minutes of the Meeting held on Wednesday 24 June 2015:

Minutes were unanimously agreed and signed.
Proposed: RDM, Seconded: DC

16/43 To discuss matters arising from previous minutes:

- a. Appearance of the parish e.g. grass cutting/litter
Currently OK
- b. Light between church and public house
FH to chase up
- c. Yorkshire Marathon/Tour De Yorkshire
FH to contact CYC to find out more details
- d. City of York Local Plan
NTR
- e. Community First Responder Scheme
Defibrillator has now been fitted to the village hall, so this item could be removed from future agendas
- f. Barr Lane Proposed Closure
FH would contact PD and Julian Sturdy to obtain an update on this matter.

16/44 To receive any matters raised by members of public:

None

- 16/45 To report and make relevant recommendations on new planning applications:**
 1. 15/01222/ADV The Tanglewood, Malton Road
 Letter B, Proposed RDM, Seconded CS, Unanimous
 This was dealt with using the "Between meetings" Policy
 2. 15/01446/FUL Church Farm, 84 The Village
 Letter C, Proposed JC, Seconded CS, Unanimous
 The Parish Council wishes to ensure the following:
 - Building regulations are met
 - Conservation area regulations are met
 - Suitable screening is used between the development and the North-Eastern boundary
 - Retention of wall to protect the church yard on the South Western boundary.
 The Parish Council acknowledged the difficulty of dealing with planning applications, which involve so many Cllrs.
- 16/46 To report planning decisions by City of York Council:**
 None
- 16/47 To receive reports from representatives of following outside bodies:**
 a. Footpaths
 DC would seek permission from the Wilsons to cut back the overgrown area along Carr Banks Lane. DC/RDF would obtain quotes. The Parish Council unanimously agreed to a maximum of £100.00 to allow work to go ahead, if necessary, before the next meeting. Sowrays Trod hedges appear to have been cut back by neighbours. Beanlands Lane, the grass in long beyond the first sign, RDF would have a look Beanlands Lane, dog fouling near the bin was on the increase.
 b. Foss (2008) Internal Drainage Board
 NTR
- 16/48 To discuss the Stockton-on-the-Forest Play Area:**
 CS had done the checks last month and JC would do the checks next month. FH was asked to research Ward Funding for a springer. The stump have been removed from the Play Area
- 16/49 To report any new correspondence received by the council:**
 10.1 To discuss grant request from Holy Trinity Church for maintaining church yard It was unanimously agreed to give a grant of £400.00, proposed: CS, seconded: JC FH had responded to all requests for information from the Pensions Regulator.
- 16/50 To receive matters raised by members:**
 Cllrs agreed to try and keep tidy the areas near their homes
 FH was asked to request Community Payback to tidy the bank at HLS
 FH was asked to request replacement signs for Barr Lane
 FH was asked to contact the organisers of Dunnington Fayre to request that banners were not displayed as early.

16/51 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for the year ending 31Mar16 to date

FH circulated copies around Cllrs

2. Internal Control Checks

The monthly and quarterly checks were conducted and everything found to be in order.

3. Internal Audit Report

The audit had been completed and there were no matters of concern. Two specific matters were raised, which the Parish Council noted:

- The balances/reserves are high

- There wasn't a TOR issued for the website working group

4. Matters raised by/with Yorkshire Local Councils Association (YLCA)

4.1 To discuss advise for dealing with planning applications between meetings

The Parish Council unanimously agreed to delegate authority to the Parish Clerk to respond to planning applications after consulting the Chairman and Vice-Chairman, if a meeting was not called within the consultation period.

5. To approve the following invoices for payments

4.1	Fiona Hill	Clerks Salary	101067	£256.08
4.2	Aspects Horticulture	Play Area Grass Cutting	101068	£139.09
4.3	Stump Busters	Play Area Stump Removal	101069	£95.00
4.4	Yorkshire Internal Audit Services		101070	£280.00

16/52 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall as:

29 July 2015	26 August 2015	30 September 2015
28 October 2015	25 November 2015	16 December 2015
27 January 2016	24 February 2016	30 March 2016
27 April 2016	25 May 2016	29 June 2016
27 July 2016	31 August 2016	28 September 2016
26 October 2016	30 November 2016	21 December 2016