

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 29 NOVEMBER 2017 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Allan Piper (AP) Ken Sawyers (KS)
Chris Small (CS)

In Attendance: Fiona Hill (FH) – Parish Clerk
CYC Ward Cllr Paul Doughty (PD)

Public Present: 0

18/99 To accept apologies for absence:

None

18/100 To record declarations of interest in items on the agenda:

AP – 5.2 and 12.1

18/101 To confirm the minutes of the Meeting held on Wednesday 25 October 2017:

These Minutes were approved, proposed AP, seconded KS

18/102 To discuss matters arising from previous minutes:

None

18/103 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter -

FH reported that Aspects had forgotten about the strimming as when chased they asked for further details. FH had reported to CYC the faded speed signs at HLS using the online portal. FH had contacted Community Payback, who would attend a site visit to discuss work at HLS. CR agreed to meet them. Community Payback would also be asked to look at the narrowing footpath on the village hall side from Swans Garage towards Malton. PD reported that along with HD he would conduct a parish walk tomorrow. He was asked to look at:

- the uneven footpath surface between Kingsmoor Road and the village shop and around the surgery.
- the Main Street road surface
- the possibility of a bus shelter at the bus stop outside High Court

2. Light between church and public house

Neil Ferris, CYC had emailed (31Oct17) an update. FH was asked to acknowledge receipt of the email, copying in the CYC Chief Executive, asking what CYC will do in terms of enforcement.

3. Yorkshire Marathon

NTR

4. City of York Local Plan

FH had submitted the agreed response on behalf of the Parish Council

5. Barr Lane Proposed Closure

NTR

6. Strensall with Towthorpe PC Neighbourhood Plan

NTR

9. City of York Council – Speed Management 16/17 Hopgrove Lane South

NTR

10. Damage to bus shelter outside The Fox Inn

PD reported that CYC officers had been instructed to proceed with replacement, then the Parish Council would adopt the bus shelter

18/104 To receive any matters raised by members of public:

The Parish Council noted receipt of a letter from Miss Sandra Jackson, to which FH was asked to respond as follows – “Thank you for your letter, dated November 2017, which I have forwarded to the responsible highways authority, City of York Council. FH would forward the letter to Neil Ferris, CYC asking him to respond directly.

18/105 To report and make relevant recommendations on new planning applications:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

None

18/106 To report planning decisions by City of York Council:

None

18/107 To receive reports from representatives of following outside bodies:

a. Footpaths

JC reported that the signage was in situ, but one was incorrect, which CYC would correct. There was now signage on the electric fencing where the sheep are grazing along Beanland Lane

b. Foss (2008) Internal Drainage Board

DC reported the ditches had been done, except for the section along Sandy Lane, which was the responsibility of highways.

c. North Yorkshire Police, Safer York Partnership

FH had circulated the monthly report and Cllrs were surprised there was no mention of the recent traffic accident and attempted break in

d. Stockton Hall Hospital

DC reported that the last meeting had been re-arranged and he had attended. They had brought to the attention of staff the litter issue and asked them to be more considerate. DC brought the Minutes to the meeting.

18/108 To discuss the Stockton-on-the-Forest Play Area:

KS had conducted last month checks and JC would conduct next two month's checks.

DC reported that Danby's had completed the installation work, but the goal net was still outstanding.

FH had circulated the ROSPA report, which included some medium/high risk issues. FH would print the report and place in a circulation pack.

FH would seek advice about liabilities, licensing, insurance etc, as Cllrs were concerned about problems arising from unauthorised usage.

18/109 To report any new correspondence received by the council:

11.1 Hopgrove Lane South – Left Filter Lane

This was discussed at length. Tony Fisher, Strensall Liberal Democrats had delivered a petition to CYC on 16Nov17, with 173 signature, worded "I/We the undersigned call on the City of York Council to provide a left filter lane at the Hopgrove Lane South/Malton Road junction. A letter had been received from a HLS resident support the filter lane. FH was asked to ask Huntington PC, why they voted not to support this and who the Ward Cllr was that didn't share their view.

11.2 Earswick PC – Neighbourhood Plan

The Parish Council noted receipt of an email detailing the consultation. FH was asked to reply thanking them for the information and wishing them good luck with their endeavours

18/110 To receive matters raised by members:

1. 84 The Village – Working hours

I am writing to you on behalf of a few local residents regarding the construction at 84 The Village (15/01446/FUL). On the whole, the project is being carried out in an unobtrusive manor as possible, I believe. However there is one concern that has existed pretty much since work commenced; the start time. At first the toilets were being emptied (very noisily) at about 0600 once a week, I understand that this has to be done and given the amount of that the company have to service it may be a convenient time for them. But it is very inconvenient to the local residents, many who have young children and in contravention of the planning approval which states that:

All demolition and construction and ancillary operations are confined to 0800-1800 (on weekdays).

In addition work on the site (operation of the machinery and construction itself) starts at 0730, this is almost exactly 0730 everyday which leads me to believe the construction company believe that this is the approved start time.

I respectfully request the contractor (or developer) complies with these timings.

DC clarified that he no longer owned this property

The Parish Council unanimously agreed that FH should write to CYC supporting this request

- Flyposting
FH would report this to CYC again
- Malton Road Development Ltd site (formally Parkers)
PD would report to CYC the trailer signs

18/111 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for the year ending 31Mar18 to date
FH circulated a bank reconciliation dated 27 October 2017, showing a balance of £44867.53 along with an Income & Expenditure report.

2. Internal Control Checks

Cllrs noticed errors with the ring-fenced funding, which FH would correct for the next meeting

3. Property/Asset Checks

CS was still working on the template

4. Matters raised by/with Yorkshire Local Councils Association (YLCA)

NTR

5. To approve the following invoices for payments

5.1	Fiona Hill	Salary	£261.28	101162
5.2	Playsafety Ltd	ROSPA	£117.60	101164
5.2	SJ Danby Ltd	Play Area Equipment	£11502.00	101166

Cheques 101163 and 101165 were cancelled

18/112 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall as:

20 December 2017

31 January 2018

30 May 2018

26 September 2018

28 February 2018

27 June 2018

31 October 2018

28 March 2018

25 July 2018

28 November 2018

25 April 2018

29 August 2018

19 December 2018

The Hollies, Stockton-on-the-Forest

Further to my letter of 10th August 2017, please find below an update as promised.

The Council has continued its dialogue with the individuals associated with the former developer of the Hollies and the dialogue remains cordial and positive with an ongoing commitment to undertake the works on site, including the road safety requirements that formed part of the original scheme. I am led to believe that a contractor selection process is now underway and quotes for the work are now being sought with work being undertaken in the next 2-3 months.

However whilst at this time I believe this the best course of action for the Community to pursue, I am fully aware this is only a verbal commitment and I cannot give any re assurance at this time that the work will be done. This inability to neither confirm nor enforce the completion of the works is due to the fact that the original development company has ceased trading and therefore there is no legal entity for the Council to take action against.

The Council in respect of highway developments does take a bond from developers; however this is intended to be an incentive to complete the works and does not represent the cost of the works in totality. This is the case for this development and would only cover a minor percentage of the costs of the works.

It is unfortunately the case that there are a number of similar historical developments across the City, a legacy of the regulatory environment within which developers and Councils operate. The cost to the Council of adopting all of these roads would run in the millions of pounds of additional liabilities and it is therefore national practice that these private roads generally remain outside the responsibility of local councils, public funding and liability remaining the responsibility of the private owners. In respect of who now owns the road, residents would need to seek their own legal advice as the Council is not party to the agreements for the purchase of their properties.

The Council does however have a scheme in place for the consideration of the adoption of roads and I have attached a copy of a typical letter used where a Community or Resident are considering adopting the highway which explains the policy for your consideration. In respect of the use of the bond to supplement this Council policy, each bond is subject to its own legal terms and we would need to review those terms in light of any proposals coming forward from either the Parish Council, Residents (or Landowner if this is not the Residents) should they wish to pursue the adoption of the Highway.

I understand this is not the outcome that the Parish Council would have hoped for however as noted there is the possibility of a positive outcome if continued good relations with the former developer can be maintained.

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR):	1D81
Pension scheme registry number (PSR):	12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May16