

**STOCKTON-ON-THE-FOREST PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON WEDNESDAY 24 FEBRUARY 2016 AT 7.30PM**

**Councillors Present:** John Coldwell (JC) David Crossley (DC)  
Russell Dowson (RDM) Ken Sawyers (KS)  
Chris Small (CS)

**In Attendance:** Fiona Hill (FH) - Parish Clerk  
Carolyn Snook (CS), Teaching Assistant, Stockton-on-the-Forest Primary School

**Public Present:** 0

**16/131 To accept apologies for absence:**

Parish Councillor Rosie Dunn (RDF) Allan Piper (AP)  
CYC Ward Cllrs Paul Doughty (PD) and Helen Douglas (HD)

**16/132 To record declarations of interest in items on the agenda:**

16/136 – DC declared that he was an immediate neighbour, so would take no part in the discussion.

**16/133 To confirm the minutes of the Meeting held on Wednesday 27 January 2016:**

These Minutes were approved unanimously, proposed DC, seconded RDM.

**16/134 To discuss matters arising from previous minutes:**

a. Appearance of the parish e.g. grass cutting/litter

FH had emailed CYC about assistance with dog fouling in the parish and James Clay, Neighbourhood Enforcement Officer would check the areas and install signage, so enforcement could be operated.

b. Light between church and public house

FH had written back to Michael Kitchen, John Nichol and Steve Stewart, CYC asking them to separate the two issues, as the delays caused by the issues with the developer were not addressing the urgent safety issues outside the school. Julian Sturdy and the CYC Chief Executive had been copied into the email.

FH had emailed PD about request for parking area at Stone Riggs

c. Yorkshire Marathon/Tour De Yorkshire - NTR

d. City of York Local Plan - NTR

e. Barr Lane Proposed Closure - NTR

**16/135 To receive any matters raised by members of public:**

None

**16/136 To report and make relevant recommendations on new planning applications:**

1. 16/00222/FUL - 85 The Village

Letter B

Proposed: CS

Seconded: RDM

Unanimous



6.4 SOFEY Allotment Grant £150.00 101097

Cheque 101096 cancelled

**16/143 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall as:**

30 March 2016\*\*

27 April 2016

27 July 2016

26 October 2016

25 May 2016

31 August 2016

30 November 2016

29 June 2016

28 September 2016

21 December 2016

\*\* FH reminded Cllrs that she planned to be away at this meeting

### The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

**1. Confirm who to contact - Done**

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

**2. Choose a pension scheme - Done**

The Parish Council have enrolled with Now Pensions with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

**3. Work out who to put into a pension - To Do**

This must be done on the Staging Date

**4. Write to your staff - To Do**

This must be done within six weeks after the Staging Date

**5. Declare your compliance - To Do**

This must be done within five months after the Staging Date